

**RICE LAKE AREA SCHOOL DISTRICT  
BOE Buildings & Grounds Committee  
Monday, March 18, 2019  
5:30 p.m.**

**MINUTES**

1. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m.
2. **ROLL CALL:** Present: Doug Kucko, Keven Jensen, Joshua Estreen  
Others Present: Randy Drost, Superintendent, Patrick Blackaller, Director of Finance & Operations, Brad Kisling, Maintenance, Dan Smith, Maintenance  
Absent: Lorrie Parkman
3. **STATEMENT OF NOTICE:** Patrick Blackaller confirmed the Statement of Notice as required by Section 19.84 of the Wisconsin Statutes.
4. **APPROVAL OF MINUTES:** Doug Kucko and Joshua Estreen motioned to approve the January 21, 2019 BOE Buildings & Grounds Committee minutes. All present voting yes. Approved.
5. **LCD Display:** The committee discussed the purchase of the outdoor LCD sign as well as the location. Since it is much less expensive to use the current sign location, the committee is recommending placing the new sign where the old sign is currently located. The committee is also recommending the 15 mm sign.
6. **5-Year Plan:** The committee reviewed the 5-year plan and discussed items to be completed going forward. The group recommended moving the Jefferson and Red Cedar roofs out one year since the report was that the roofs were in better condition than anticipated. The committee then discussed the Fire Alarm system at the High School and the estimated repair costs being much larger than projected. The committee asked the buildings and grounds staff to evaluate additional options for the fire alarm system. The committee then discussed the timing of the energy plant construction and in what year it would likely be funded. The committee understood that most of expenses would likely occur in the 2019-2020 school year.
7. **Tainter Lighting:** The committee discussed the replacement of florescent lighting with LED lighting at Tainter. The committee discussed getting pricing only on the older section of Tainter, where a large portion of the bulbs and ballasts are starting to fail.
8. **Maintenance Shop:** The committee reviewed the initial plans for the new shop building. The committee will review the refined plans at its next meeting. Once approved, the plans will go out for bid documents.

9. **High School Office Design Update:** The committee discussed the options provided by the architect. Based upon the limited advantages of a more significant renovation, the committee recommended doing a less extensive renovation. Because of the limited scope of the renovation, it will be sourced internally without the use of architectural services.
10. **Fab Lab:** The committee reviewed an elevation of the Fab Lab entrance area and then discussed renovation to the space to include new lighting, ceiling, and possibly floor and windows. The committee also discussed removal of the old offices in that space and the creation of one new office. The committee will review the final layout prior to moving forward with the renovation.
11. **High School Gym:** Doug discussed the High School gym and the desire to update the space. The PR committee would like to see the walls and ceiling painted. The committee is recommending painting the walls and ceiling the year before the floor is refinished. Mr. Blackaller will contact the flooring contractor to discuss when the floor is due to be redone and to talk about different types of finishes.
12. **Middle School Energy Project:** Mr. Kisling and Mr. Blackaller discussed current progress on the middle school heating system. It was discussed that the hot water system was rebalanced recently and that this resolved many of the issues. Energy usage still appears to be more significant than expected, so the contractor will be rebalancing the air handlers. The engineers are also recommending some additional equipment in rooms that are still not meeting set point after being rebalanced.
13. **Other:** None
14. **NEXT MEETING DATE: Tuesday, April 9, 2019 at 5:30 p.m.**
15. **ADJOURNMENT:** Doug Kucko and Joshua Estreen motioned to adjourn the meeting. All present voting yes. Meeting adjourned at 7:55 p.m.

Minutes submitted by Patrick Blackaller.