

PARENT/GUARDIAN LETTER ON THE USE OF CONTROVERSIAL MATERIALS AND
AVAILABLE ALTERNATE MATERIALS IN THE CLASSROOM

Date _____

Dear Parent or Guardian:

The _____ Department would like to inform you of the following instructional materials being used in _____ (course). The books (or digital materials) your student will be reading (or viewing) this semester are:

The materials listed above may be considered controversial. Alternative materials will be made available to parents who have objections to any of the above selections. If you would like further information on the materials, please call me at the number listed below.

Sincerely yours,

(name)

School _____

Address _____

Phone _____

Revised: 02/27/06
02/12/18
10/08/18
Reviewed: 08/22/16
11/14/16