

## LOCKER SEARCH

Lockers will be assigned to students when they are available. The privilege of using a locker is extended on the basis that it will be kept clean and in good condition. The student shall be financially responsible for any damage to the locker.

School lockers are the property of the Rice Lake Area School District. At no time does the Rice Lake Area School District relinquish its exclusive control of lockers provided for the convenience of students. Periodic general inspections of lockers may be conducted by designated school officials for any reason, at any time, without notice, without student consent, and without a search warrant. Students are responsible for their assigned locker and its contents.

For purposes of this policy, “designated school officials” include the District Administrator, building principal, school custodian or other employee designated by the District Administrator or building principal, and law enforcement officers at the request or in cooperation with the District Administrator or building principal.

Whenever possible, locker searches shall be conducted in the presence of two school officials as described above.

Any unauthorized item found as a result of a locker search may be given to the parent or guardian of the student, returned to its rightful owner, or forwarded to law enforcement officials as circumstances warrant. The adult student or parent or guardian of a minor student shall be notified of items removed from the locker and turned over to law enforcement officials.

A record shall be kept of all locker searches, including the reason for the search and the findings. Depending upon the search findings, the documentation may be used in subsequent school discipline or legal actions.

Students are to be informed of the locker search policy at the beginning of each school year.

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