



RICE LAKE AREA SCHOOL DISTRICT

Administration Building
700 Augusta St., Rice Lake, WI 54868
Phone (715) 234-9007
Fax (715) 234-4552

Parents/Guardians:

One of the ways the school district communicates to parents/guardians is through a mass communication service. This tool is used to communicate school related happenings by a combination of phone, email, and text message. Messages include, but are not limited to:

- School cancellations, delays, and early dismissals (most often weather related)
- School related emergencies
- Important school related information

The TCPA (Telecommunications Consumer Protection Act) does not allow the school district to send TEXT MESSAGES to parents simply by using a “Cell Phone Number” they provided to the school district as a contact phone number. **The law requires parents/guardians to explicitly indicate one or more SMS (Text Message Numbers) that the school can use to send them text messages.**

How do parents/guardians provide their Text Message Number(s) to the school district in order to receive text messages from the school?

- [Log into your secure Family Access](#) account
- Select the “**Skylert**” link (from the left side menu) (Note – this process is also included as one of the steps in the “Back to School Registration” online process)
- Scroll to the bottom of the screen and **enter up to two “Text Message Numbers”**
- Save

Academic History	Text Message Numbers	School Hours Emergency	Attendance	General	Non-school Hours Emergency	Food Service
Portfolio	Phone 1: <input type="text"/> <input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Skylert	Phone 2: <input type="text"/> <input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Thanks!

Rice Lake Area School District