

RLHS Parents,

Earlier this week, you received communication from Mr. Drost about the adjustment made to our schedule for the next few weeks. In this communication, I wanted to explain in greater detail the daily schedule, student learning, and attendance expectations. For families enrolled at RLHS who were already full-time distance learners, additional details will be provided separately, as many of these updates do not pertain directly to you. This information is specific to RLHS face-to-face learners.

Week of November 23 - 24

- Staff In-service
- Students will not be in attendance virtually nor face-to-face these two days. This is a change, as these days were previously scheduled as student contact days.

Week of November 30 - December 4

- Implement distance learning district-wide

Bell schedule & Attendance

Considering we may need to make adjustments every two weeks, we are maintaining our current bell schedule, except for two modifications. The adjustments include providing a common lunch hour after second hour, and also moving the time that was previously Homeroom/Resource to the end of the day. During the time designated for 4th period, students would not be expected to login or do anything specific for Homeroom or Resource. Teachers will use this time to coordinate meetings with individuals or groups, as needed.

During the rest of the school day, students are expected to login to their Google Classroom and follow the daily plan provided. Teachers will start every period "live" in the scheduled Google Meet. Attendance will be taken and students will be expected to be present. Students with an assigned study hall are not expected to join a Google Meet but should use this time for school work.

<u>Period</u>	<u>Begins</u>	<u>Ends</u>
1	8:00	9:24
2	9:34	10:57
<u>Lunch</u>	<u>10:57</u>	<u>11:37</u>
<u>3</u>	<u>11:37</u>	<u>1:00</u>
5	1:05	2:29
4 (Individual or small group support)	2:34	3:12

Learning Expectations

At RLHS, students will continue to use Google Classroom to access materials for at-home learning, participating in synchronous lessons with their classes. Students will need to be advocates for themselves and notify the teacher if they have technical issues or need additional assistance understanding the material presented. Using school email or asking the teacher in the Google Meet will be the two preferred methods to seek assistance.

Examples of at-home learning assignments can include:

- Joining class live via Google Meet
- Watching a recorded lesson about a concept and completing practice problems or exit slips to show they have mastered the concept.
- Completing required readings and writing responses to demonstrate their understanding of the material.
- Writing a discussion post, recording an audio file, or making a short video capturing their understanding of the skill.

After December 4

Student and staff data related to COVID will be collected and analyzed in two-week increments. The data, combined with discussion at the building level, will result in an instructional model for the next two weeks for that building. Individual buildings may operate in different instructional models to include face-to-face learning, blended/hybrid learning, or full distance learning models, depending on the COVID data specific to that building. On Wednesday, December 2, you will receive communication explaining the learning model which will be in effect for each building beginning on Monday, December 7.

Daily Announcements

Below is a link to the daily announcements on the high school website. We will continue to post items daily.

<https://rlhs.ricelake.k12.wi.us/quick links r l h s /daily announcements>

Attendance Procedures

Please continue to follow normal attendance procedures as we work through this new normal. If your child is ill or will not be attending, contact the high school and report the reason.

High School (715) 234-2181 or email Mrs. Leamy at leamyt@ricelake.k12.wi.us

I hope you all have a safe and enjoyable Thanksgiving break.

Respectfully,

Curt Pacholke

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